Sitka Local Foods Network
Board of Directors Meeting
January 12, 2010 - Noon
SEDA Office

DRAFT - MINUTES

A. CALL TO ORDER
The meeting was called to order at 5:12 pm. Doug Osborne, Facilitator

B. ROLL CALL
Board Members Present: Kerry MacLane; Peggy Reeve; Linda Wilson; Doug Osborne; Lisa Sadleir-Hart; Natalie Sattler; Suzan Brawnlin; Lynnda Strong
Board Members Absent:

Others Present: Maybelle Filler; Jud Kirkness; Charles Bingham

C. REVIEW OF MINUTES
Kerry MacLane reviewed the minutes January 4, 2010
The minutes were amended to reflect who would be purchasing the seeds and seed potatoes approved by Motion.

MOTION: M/S Brawnlin/Sattler moved to approve the minutes of January 4, 2010 as amended.
ACTION: Motion PASSED unanimously 8/0 on a voice vote.

D. CORRESPONDENCE AND OTHER INFORMATION (NONE)

By consensus the Board:
• agreed to draft a mission statement;
• have at least one paid staff person within one year.
• create a plan for volunteer recruitment

The Board agreed to the following guidelines for meetings:
• an agenda shall be created for each meeting and priority discussion shall be given to items on the agenda, an estimated amount of time needed for each agenda item should be given. Other items may be discussed if time allows;
• meetings shall start and end on time unless a quorum of the Board agrees that the meeting may run longer;
• discussions shall be kept directed at issues with no personal attacks directed at any Board member;
• meetings shall be facilitated by the Board President or Vice President or another Board member may facilitate a meeting as designated by the President or V.P.;
• side bar discussions are to be avoided after the meeting has been called to order;

MOTION: M/S Sattler/MacLane moved to accept the meeting guidelines as discussed.
ACTION: Motion PASSED unanimously 8/0 on a voice vote.

E. CHANGES/ADDITIONS/DELETIONS TO THE AGENDA (NONE)
F. REPORTS

1. Presidents Report

Mr. MacLane stated that he will provide draft By-Laws for review and approval by the Board at the February meeting.

2. Financial Report

After deducting monies set aside for approved expenditures, there is approximately $3,800 remaining in SLFN funds.

G. UNFINISHED BUSINESS

1. Education – Let’s Grow Sitka - Update

Ms. Wilson stated that about 10 tables have been reserved to date. An update with a list of volunteers will be forwarded to the Board along with a list of suggested gaps to fill.

2. Education / Public Relations – Website

Mr. Bingham reported that he has received a lot of positive feedback on the SLFN website.

MOTION: M/S MacLane/Wilson moved to purchase a $50 gift certificate to the Larkspur Café for Charles Bingham in recognition of his service to the Sitka Local Foods Network.

ACTION: Motion PASSED unanimously 8/0 on a voice vote.

3. Sitka Farmers Market – Update

- The ANB Hall has been reserved fall five Saturdays as scheduled.
- The ANB has requested that storage for the Farmers Market be arranged with the ANB Hallmaster, Spike.
- BIHA plans to begin construction of a small office building at the far end of the parking lot. This should be planned for.
- A subcommittee for planning of the 2010 Sitka Farmers Markets needs to be formed over the next two months.

4. St. Peters Fellowship Farm

- Julie Jordan has submitted her resume for consideration regarding the position of SPFF lead gardener;
- The SPFF committee agreed to draft a job description for the lead gardener position;

MOTION: M/S Brawnlin/Reeve moved to approve up to $1,500, _ from the Farmers Market and _ from the General Fund, and up to 10% of the harvest, as payment for an SPFF lead gardener/manager.

ACTION: Motion PASSED unanimously 8/0 on a voice vote.

The Board discussed the budgetary needs of SPFF for the 2010 season. Based on current funds available, the Board decided to set aside $400 in current funds for SPFF with the option to grant more money later as new funds are received.
MOTION:  M/S Osborne/Sattler moved to set aside $400 in the budget for the SPFF lead gardener to purchase supplies.

ACTION:  Motion PASSED 7/1 on a voice vote

5. Community Greenhouse - Update

Recent meetings of the Greenhouse committee determined:
• That SLFN should start modestly with a design that can be expanded;
• It is time to get local support with and involvement from stakeholders.

6. Fundraising – SLFN T-Shirts – Update

Ms. Reeve stated that an example of the SLFN logo in color should be available for review at the next meeting.

MOTION:  M/S Wilson/Brawnlin moved to approve funds for a test run of 50 T-shirts, pending approval of the artwork proof.

ACTION:  Motion PASSED unanimously 7/0 on a voice vote. (Natalie Sattler left at 6:00 pm, prior to the end of the meeting)

7. Education and Fundraising – Ed Hume – Update

• Tentative date set for Monday, Memorial Day
• Ed Hume has agreed to charge _ of his regular fee ($300 instead of $600)
• Need lodging and airplane ticket
• A budget of $900 for the event
• Need to solicit donations from local business
• Check the Raven Radio community calendar for conflicting events

H. NEW BUSINESS

1. Meeting with Gary Holthouse

MOTION:  M/S Brawnlin/Reeve moved to organize a slow food dinner with Gary Holthous and the Board of Directors.

ACTION:  Motion PASSED unanimously 7/0 on a voice vote.

I. Action Items

J. ADJOURNMENT

MOTION:  M/S MacLane/Osborne moved to adjourn the meeting.

ACTION:  Motion PASSED unanimously, 7/0 on a voice vote.

The meeting adjourned at 6:30 pm.