

# Sitka Local Foods Network

Board of Directors Meeting  
January 4, 2010 - Noon  
St. Peters See House

## MINUTES

Approved as amended on January 12, 2010

### A. CALL TO ORDER

The meeting was called to order at 12:10 pm.

### B. ROLL CALL

**Board Members Present:** Kerry MacLane; Doug Osborne; Peggy Reeve; Tom Crane;  
Linda Wilson; Lisa Sadleir-Hart; Natalie Sattler; Suzan Brawnlyn

**Board Members Absent:** Lynnda Strong

**Others Present:** Maybelle Filler; Jud Kirkness

### C. REVIEW OF MINUTES

Kerry MacLane reviewed the minutes November, 2009.

**MOTION:** M/S Brawnlyn/Wilson moved to approve the minutes of November 2009.

**ACTION:** Motion PASSED unanimously 8/0 on a voice vote.

### D. CORRESPONDENCE AND OTHER INFORMATION (NONE)

### E. CHANGES/ADDITIONS/DELETIONS TO THE AGENDA (NONE)

### F. REPORTS

#### 1. Financials

- Sitka Conservation Society has turned over all finances to SLFN. Money has been deposited to ALPS account.
- Susan Albee will take over book keeping pending approval of a contract and payment rate.
- Mr. MacLane organized financial information needed by the IRS for 501 (c) 3 application
- Tax reporting form 990 is due on May 15, 2010

**MOTION:** M/S Sadleir-Hart/Osborn moved to payment of \$110 to rent the ANB Hall for the March 14, 2010 Let's Grow Sitka event. A \$50 cleaning deposit check will also be written.

**ACTION:** Motion PASSED unanimously 8/0 on a voice vote.

### F. UNFINISHED BUSINESS

#### 1. Let's Grow Sitka

- Mr. MacLane will order seeds from Bountiful Gardens to sell at the event as a fundraiser.
- Ms. Wilson will order seed potatoes based on best producers of 2009.

**MOTION:** M/S Sadleir-Hart/Reeve moved to spend \$350 purchasing seeds for the fundraiser with money taken from the education fund. And an additional \$50 in seeds purchased for St. Peters Fellowship Farm with money coming from the general fund. Mr. MacLane will order the seeds from Bountiful Gardens.

**ACTION:** Motion PASSED unanimously 8/0 on a voice vote.

**MOTION:** M/S Sadleir-Hart/Osborn moved to spend \$100 for seed potatoes to be distributed at educational events and an additional \$25 in seed potatoes for SPFF with money to be taken from the general fund. Ms. Wilson will order the seed potatoes.

**ACTION:** Motion PASSED unanimously 8/0 on a voice vote.

## 2. 2010 Sitka Farmers Markets

- Dates have been set: July 17, July 31, August 14, August 28, and September 11.
- A survey for 2009 SFM vendors will be developed to determine areas for improvement
- New produce vendors need to be recruited
- Judy Johnstone status of 2010 participation unknown.
- Recruitment of gardeners to help is a priority 2010 with first help going to St. Peters Fellowship Farm.
- Recruitment of SFM volunteers of all kinds needed.
- Reservation of the ANB Hall and kitchen needs to be done ASAP
- A donation jar to help with ANB/ANS renovations should be added at the SFM events

## 3. St. Peters Fellowship Farm

- Priority need for 2010 is more volunteers for garden maintenance and harvesting
- Over 380 volunteer hours were logged for 2009
- SPFF should have a liability waiver for volunteers. Ms. Reeve volunteered to draft one.
- Hiring of a lead gardener for SPFF was discussed. With the following points to consider:
  1. must be a licensed contractor
  2. must include a liability waiver
  3. person must have business history/experience being paid for this kind of work

## G. NEW BUSINESS

### H. Action Items

1. LW – reserve ANS kitchen for 2010 Sitka Farmers Markets
2. LW – reserve ANB Hall for March 14, Let's Grow Sitka event
3. KM – reserve ANB Hall for 2010 Sitka Farmers Markets
4. KM – order seeds from Bountiful Harvest
5. LW – order seed potatoes
6. PR – draft liability waiver for SPFF
- 7.

## I. ADJOURNMENT

**MOTION:** M/S MacLane/Osborne moved to adjourn the meeting.

**ACTION:** Motion PASSED unanimously on a voice vote.

The meeting adjourned at 1:08 pm.

**Next meeting: January 12, 5:00 to 7:00 pm in the SEDA conference room**