

# Sitka Local Foods Network

Board of Directors Meeting  
December 6, 2010  
Unitarian Church

## December MINUTES

### CALL TO ORDER

The meeting was called to order at 5:05 pm by Board Chair/President Kerry MacLane

### ROLL CALL

**Board Members Present:** Kerry MacLane; Linda Wilson; Lisa Sadleir-Hart; Tom Crane; Natalie Sattler, Suzan Brawnlyn

**Others Present:** Cathy Lieser

### Approval of Agenda

**Minutes from November meeting have not yet been approved**

### FINANCIALS

#### C. Treasurers Report:

- 1) Current Balances - review of account balances
- 2) Approval of 2011 budget - potential biannual report with State may need to be filed.  
**ACTION:** Linda will look into.  
State non-profit status filed in March 2009?

**MOTION:** **M/S MacLane/Wilson** moved to approve the Sitka Local Foods Network budget for 2011.

**ACTION:** **Motion PASSED**

- 3) 501c3 status – application and fee was sent off by Kerry
- 4) Rasmussen Foundation: Pre Development Program - May be doing something with Sitka Fine Arts Camp. We can try to work with Foraker when they come to town for another group. Check with Roger Schmidt at Sitka Fine Arts Camp to see if we can partner with them to bring Foraker to town.

**ACTION:** **Lisa will contact Roger Schmidt to see if we can partner.**

- 5) City Sales Tax - Linda filed Sales Tax for last quarter(s).
  - b) Tax exemption - must have so much money we are spending in order to be eligible and have a substantial amount of federal funding. We are not currently eligible to receive a tax exemption.
- 6) Change address - need to make notification of our change of address – with Federal Government (WIC), City?, IRS

#### D. Presidents Report

- 1) Patterns, projections, planning - examine current organization patterns and make appropriate changes. Set up meeting in near future to discuss and come up with a plan/changes. Look for someone to do Market Coordinating at future Farmers Markets

#### E. ByLaws

- 1) Terms of Office: 3 years for board members
- 2) 1st election of officers - May 14, 2009 Election of Officers, 2<sup>nd</sup> election of officers - September 2010

**MOTION:** **M/S Sadleir-Hart/Brawnlyn** moved to amend the SLFN bylaws to change the annual meeting from September to January.

**ACTION:** **Motion PASSED**

Bylaws should be sent out to board members before January Annual Meeting and we should announce the annual meeting in the paper, on our blog, by email.  
Amended bylaws should be sent to Susea by (Kerry or Linda?)

**MOTION:** M/S Wilson/Brawnlyn moved to have an additional meeting in January that will focus on the annual meeting.

**ACTION:** Motion PASSED

## PROJECT UPDATES

### F. Farmers Market

- 1) Look for new contractors - Place ad for lead gardener and market coordinator(s) - PSAs in paper, radio, etc – place ad in January?
- 2) We will not look for alternate location for July 16th Farmers Market - stay at ANB

### G. Educational Projects

- 1) Arti Gras/Lets Grow Sitka - Sunday, March 20th, noon-3 p.m.,

**MOTION:** M/S Sadleir-Hart/Brawnlyn moved to pay fee to rent ANB hall for Lets Grow Sitka

**ACTION:** Motion PASSED

Lisa will write check for ANB Hall rental

- 2) Shane Smith – possible presentation in spring? Decision to wait to see who else may be coming to town and what Maybelle already has planned.

### H. St. Peters Fellowship Farm

- 1) Looking for new Lead Gardener - advertising for contractors (see above)
- 2) Possibly ducks for next year! Lisa speaking with vestry

### I. Sitka Community Greenhouse and Education Center

- 1) Dec. 7th Facility Cost Team - meet noon tomorrow with Marty B. who builds Greenhouse pilings, building folks, etc. Pilings \$1500/each, \$15,000/greenhouse  
Possible intern help from SCS
- 2) Business Plan for Legislature needs to be created, look at other communities that have examples

### J. Public Relations/Outreach

- 1) Logos/t-shirts – Talk with DJ Robideau about putting together a design, Board looks at Peggy and DJ's designs and makes a decision.

- 2) Convention Display - put off for now

**K. New address** - keys for mailbox, office. Kerry will buy lockbox and install for Unitarian Hall where keys will be placed.

## Announcements

- Food Fellowship application - Ellen and Lisa are considering
- Alaska Community Agriculture Association – group is working to form, out of Fairbanks

## Next meeting –

**Monday, January 3, 6 p.m. - general meeting, Unitarian Church**

**Saturday, January 29, 5-7 p.m. - Annual Meeting, local potluck, location TBA**

**Request to move board meetings to second Monday of the month starting in February.**